



PYM Trustees Meeting: 1030 Tuesday 27th June 2023

Chair: Tim Arnold

Trustees: Richard Brown, Jay Buckle, Joan Ingarfield

Secretary: Dilys Thomas

1. Purbeck Instrument Loan Scheme: move to Purbeck Youth Music

In order for the two organisations to join together to rationalise overlaps and aid cooperation, the Trustees of PYM have authorised Chair Tim Arnold to agree to the terms laid out in a letter from the Swanage Arts Club Trustees to enable this transition by accepting the assets of PILS.

By so doing, the loaning of instruments and their maintenance once the province of PILS and the teaching facilitated by PYM can in the future be managed by one body by PYM.

TA will be added as a signatory to the PILS Lloyds Bank Account and JI authorised to view the account. **JA** and **TA** will manage the book-keeping of the Instrument Loan fund and separate bank account.

2. Accounts within the PYM Fund

Totals paid to offset costs against a sub-fund would be collated and checked at termly intervals and pre-audit. It was decided to allocate parental contributions towards strings costs back into the Camillus Camilli fund but all general donations to go into the general fund.

The ring-fenced sum transferred from PILS of £6,000 is for the maintenance and repair of instruments. A portion may be put into a deposit account.

TA to list the ring-fenced elements and tasks of each fund in a new document forming part of PYM's procedures - i.e. PYM will now have responsibility for paying for exams and concerts and also for the Swanage Big Band and its subscriptions. Insurance: Allianz to remain as insurer of instruments & equipment only. Zurich is insurer for public liability.

TA to set up SBB subscription options on the website. PILS concerts to be branded PYM concerts in future.

3. 3rd July Mowlem PAW concert

JB to circulate tasks for all Trustees at the concert.

4. Friends, Sponsors and Gift Aid

All who have donated to PYM to become Friends and receive a regular Newsletter from **DT**.

TA to set up standing orders and card subscriptions on the relevant web page e.g. £60 per annum or £5 monthly. Also an online Gift Aid declaration.

5. Dorset Music Hub (DMH)

DMH is undertaking a renewal of contract with a new structure based on a National Plan for Music Education (NPME) available to view on the PYM website. **TA** to arrange with DMH for PYM to host the proposed Area Forum before the end of term.

TA has requested that PYM retain DMH brass instruments for the time being under the old arrangement.

6. Succession Management

JB to approach Beth White about becoming PYM secretary. **DT** would be more than happy to relinquish this role and take on publicity, Friends and newsletters instead.

Younger Trustees of PYM required and sought. Possible candidates for involvement Hatty & David Fawcett and Helen Kimber.

7. Section updates

Tutors Joe Arnold and Tammy Sullivan to do schools presentations in Autumn term for Brass and Woodwind. **JA** to organise.

Laura Heathcote to run presentations in September in the schools which were missed on the last tranche (Stoborough & Wool). Another renewal session then for the extant schools in the spring term. Rosie Moorsom is leaving in July; Laura to take over at St George's.

Contribution rate is £10 for x5 taster sessions. (x6 at 2 schools covered by Karen Dando)

8. Financial Support Case Files

TA to reorg record keeping and approval flow.

BSO Youth Participate Concerts

All to diary entry an early response - Jan 24.

9. PICMF

Natalie Klein to visit Corfe Primary; PICMF musicians to take part in Swanage Folk Festival. Dates, locations and details tbc.

10. Mogs 5

RB to continue to seek funding for a schools tour by the quintet.

Dilys Thomas
Secretary
PYM